

## GEORGES RIVER LAND TRUST COMMITTEE DESCRIPTIONS

### **Standing Committees**

Executive Committee - The Board of Directors shall name an Executive Committee consisting of the officers and one or more additional Directors. The Executive Committee shall act for the Board of Directors during the period between the Board meetings and shall exercise all powers of the Board except those reserved by Board resolution. Unless there is a separate committee appointed, it shall function as a personnel committee. The Secretary shall give reasonable notice to all members of the Board of Directors of the time, place, and date of each Executive Committee meeting, and all members of the Board of Directors shall be welcome to attend and participate in Executive Committee meetings.

- Meets approximately 6 times per year between Board meetings

Land Protection Committee - To be comprised of one or more directors and volunteers. The committee shall be charged with the responsibility for the identification, acquisition, protection, and stewardship of land and easement policies and objectives of the Corporation, with particular concern for protection of the Georges River watershed. It shall make recommendations to the Board of Directors at least annually. It shall also review specific acquisition and conservation proposals, recommending to the Board any actions to be taken.

- Meets monthly.

Development Committee - To be comprised of one or more directors and volunteers. The committee shall be charged with responsibility for the development of membership and financial resources to fulfill the mission and annual objectives of the corporation. It shall review corporation policies and procedures, particularly those concerning fund-raising programs, public relations, membership donations, privileges, and classes and other matters related to the development of adequate funding; recommending to the Board any action to be taken.

- Meets monthly.

Finance Committee - To be comprised of the Treasurer and one or more directors and volunteers. The committee shall be charged with the responsibility of overseeing the fiscal affairs of the GRLT and with the preparation and presentation, with staff assistance, of an annual report and annual operating budget for review and adoption by the Board of Directors. It shall review and manage investments, recommending to the Board any actions to be taken.

- Meets quarterly with additional meetings as needs dictate.

Governance Committee - To be comprised of one or more directors and volunteers to nominate persons to the position of Director of the GRLT and to nominate officers for the Board of Directors. The Nominating Committee shall have responsibility for the evaluation of board needs and identification and orientation of members and officers to

fulfill those needs and shall share responsibility with staff and other committees for board development.

- Meets approximately 6 times per year.

Stewardship and Trails Committee - To be comprised of one or more directors and volunteers and may function as a sub-committee of the Land Protection Committee. The Committee shall provide for monitoring, management and enforcement of easements and/or other property interests controlled by the corporation. This committee is also charged with the supervision of all trails projects and activities, with particular attention to the formulation of policies and resources for the development, maintenance, and expansion of the trails projects, recommending to the Board of Directors any actions to be taken.

- Meets monthly.

Ad Hoc Committees - The Board of Directors may from time to time appoint such other committee with duties, responsibilities and terms as the Board deems necessary to implement the purposes of the corporation. Such committees might have responsibility for oversight of the trails projects, communications, marketing, public relations, human resources and personnel policies.

- Current/recent ad hoc committees are Garden Tour (monthly), Excellence Program (quarterly), Outreach (as needed), Personnel (as needed), and Major Gifts (monthly).

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